



City of Westworth Village
311 Burton Hill Road • Westworth Village, TX 76114
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CRIME CONTROL & PREVENTION DISTRICT BOARD MEETING MINUTES

**TUESDAY
MARCH 10, 2015
TIME: 5:30 PM**

**MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD**

ATTENDEES:

Nick Encke	President
Jill Patton	Vice President
Melva Campbell	Director
Patricia Stack	Director
Carol Borges	Recording Secretary
Kevin Reaves	Police Chief
Roger Unger	City Administrator
Carlos Zavala	Councilman
Steve Beckman	Councilman
Tiffany Aller	Resident

ABSENT:

George Richaud	Director
Jim Norris	Director

CALLED TO ORDER at 5:30pm by President Encke.

Action Items:

- I. Approval of Minutes from CCPD meeting on February 10, 2015.**
 - **MOTION** made by Jill Patton to approve the minutes. **SECOND** by Melva Campbell. **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

- II. Discuss and take action with respect to the current FY 2014-2015 CCPD Budget.**
 - Short discussion on current budget. No unexpected variances have occurred. Assurances were given that appropriate equipment, including body armor, will continue to be funded. No action was required or taken.

- III. Discuss and take action with respect to the Preliminary FY 2015-2016 CCPD Budget.**
 - City Administrator Roger Unger stated the FY 15-16 budget is a continuation of the current budget with little difference in funding requirements. The CCPD budget funds five (5) officers; Community Relations events, including the monthly luncheons; continuation of the vehicle replacement program, including equipment; and IT infrastructure and maintenance.
 - Revenue from the Westover Hills jail services agreement is recorded in the General Fund budget.

- No action was required or taken.
- IV. Set meeting date for next CCPD Board meeting.** (Meetings are normally held in May, June, December, and January. The FY 15-16 Budget must be approved and submitted to Council in June.)
- The Board discussed the need for quarterly meetings. The Board's sole responsibility is to oversee the annual budget. Budget approval is required by June. Staff may request a meeting as needed throughout the year.
 - **MOTION** made by Patricia Stack to **conduct three (3) meetings per year.** **SECOND** by Melva Campbell. **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

ADJOURNED at 5:37pm.

MINUTES APPROVED on this day, the 9th day of June, 2015.

Nick T Encke
Nick Encke, President



ATTESTED TO BY:

Carol Ann Borges
Carol Ann Borges, City Secretary